

Crosby-on-Eden C E Primary School

AGM

Tuesday 4th December 2018, 7.00pm

Present: Jonny Ditchburn (Chair of Governors), Ayesha Weston, Elspeth MacKay, Mike Briggs
Sarah Cooper, Rob MacKenna, Martin Plummer, Sorrel Dinwoodie, Debbie Fox
Michael Mill (Diocese), Lydia Wood (Clerk)

1. Welcome & Introductions

1.1 JD welcomed all Governors and Members to the AGM. MP has recently joined the Governing Body as parent Governor and was elected in October 2018.

2. Apologies

2.1 Louisa Day (Member), Rob Gordon, Rev. Steve.

3. Appointment / Retirement of Directors

3.1 JD's term in office as Chairperson ceases in February 2019. However, it was agreed to tie this appointment in line with the AGM. Therefore JD put himself forward as Chairperson for another term; EM proposed MB seconded; all Governors were in agreement to appoint. The role of Vice Chair was also raised and it was decided to tie this appointment in line with the AGM too. RG is currently Vice-Chairperson however, as RG has sent his apologies for this meeting, it was decided to open this up to all Governors for consideration and to make the Vice-Chair appointment at the next Governors Meeting (29th January). If anyone is interested in the Vice-Chair role they should contact LyW or JD.

4. Declarations of Business Interested

4.1 No declarations were declared.

5. Minutes of Meeting from previous AGM (20th March 2018)

5.1 Point 10. The Academy AGM date has now moved to tie into our accounts year end and sign off before submitting to the ESFA. The AGM will set to continue to be the second meeting in the academic year.

5.2 Point 11. MM, at this stage, does not have any further news about a new Curate.

5.3 The minutes from the AGM held on 20th March 2018 were agreed and approved.

6. Reports and Accounts for the Period ending 31st August 2018

6.1 Headteacher's Report

6.1.1 All Governors were provided with the Headteacher's Report, SDP and SES ahead of the meeting. AW commented that 17-18 has been a very successful year in terms of outcomes throughout the school and particularly for Year 6. Our KS1 Year 1 pupils have, for the fourth consecutive year, achieved a 100% pass rate for Phonics. AW particularly would like to credit DF and SD for Year 6 results and extend this thank you to all staff. We are pleased to provide enjoyment in school and learning, focusing on the 'whole child' and not specifically on data. Ofsted are now moving into the 'wider curriculum' and not just focussing on data. As we do have small cohorts, our results will fluctuate year-on-year. Our children are on track to make good progress this year but we will not have the results as last year.

6.1.2 *Do we hear how the pupils settle in secondary?* We do sometimes, but that depends on where they go and whether they have siblings still in school.

- 6.1.3 Our Deputy Designated Safeguarding Lead is Miss Kerr; Mr Jones will assume this responsibility when Miss Kerr goes on maternity leave in February. Mr Jones is undergoing appropriate training.
- 6.1.4 School Development Plan (SDP) - we are one year completed and now into the second year of the three year plan which was reviewed at the September Governors meeting. The Governor related development target has now been reviewed and takes into account our new Chair of Governors and new parent Governor. AW conducted lesson observations on all teachers in September and was delighted to see how teachers are embedding a P4C approach throughout the curriculum in each class. The teachers have been more even more creative than AW had first envisaged. SD has taken on the lead staff role with AW. We are going for bronze award achievement and have all the evidence. Our SDP has become embedded within school and is scrutinised during each Governors meeting.
- 6.1.5 We have a Governor Development Plan which has been reviewed by EM and AW; EM will report on at the next Governors meeting in January.
- 6.1.6 **Accounts Year End 31st August 2018**
- 6.1.7 LyW emailed Governors the End of Year Accounts along with a short explanation. We are showing a small surplus of £10k – this is due to a rise of pensions in the marketplace. Without this included we are at a £44k loss but note that £38,500 is depreciation. With savings made due to our Deputy Headteacher leaving during this year end period, and not reappointing a Deputy we are looking at a saving in 2018-19. LyW has spent a lot of time on the 2018-19 budget going through each line and re-calculating, looking at ways of saving money and other income streams, with AW; we are looking at a break-even budget. The Governors would like to thank LyW for her hard work on the School budget, which is always challenging. LyW commented that we are in a financially strong position with a good lump sum in the bank and in addition to that the Academy has £50k left-over insurance (flood) money to use for resources over coming years.
- 6.1.8 The Members agreed to receive the accounts and received the report.
- 7. Appointment of Auditors**
- 7.1 Saint and Co Chartered Accountants are currently in their second year into our three year agreement; with the end of year accounts 31st August 2019 being the third year. We will then invite three accountants to tender for another three years. LyW commented that she has been very happy with Saint and Co. and the process of the audit has been smooth. The Members agreed; MM proposed and MB seconded.
- 8. Questions Submitted to Members / Trustees**
- 8.1 LD, Member of the Academy, provided a statement which AW read to the other Members and Governors:
- I'd like to congratulate the school on a very positive year and achieving some phenomenal results. All staff, pupils, parents and governors should be justifiably be very proud. Amidst such a challenging national educational landscape, it is heartening to see the school still has its focus on the whole child, and does not just chase results. My thanks goes to the school leadership team and governors for securing a stable staff team and governing body despite all the changes, and I look forward to seeing the school develop further against its action plans. I had no questions from the reports I received, and wish you all a peaceful Christmas.*
- 8.2 MM echoed Louisa's comments and thanked all parties involved in running the school.
- 9. Any Other Business**
- 9.1 Nothing else was discussed.