



CROSBY-ON-EDEN C OF E PRIMARY SCHOOL

ACADEMY STATUS

Crosby-on-Eden

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HEADTEACHER – MISS A WESTON

7th June 2018

Dear Parents,

In light of my letter sent to you in February, which included our Supporting Pupils with Medical Conditions and Medicines in School Policy and Procedures, we have further reviewed our handling of medication within our school concerning the storage of and giving of antibiotics to children by members of our staff.

The storage of, and administration of, medication is covered by a variety of legislation, including:

- The Health & Safety at Work Act
- The Children's Act
- The Misuse of Drugs Act
- The Misuse of Drugs (Safe Custody) Regulations
- The Children & Families Act
- The Human Medicines Regulations
- Control of Substances Hazardous to Health (COSHH) Regulations

It is our primary objective to eliminate, as far as possible, the storage of and administration of medication in our school, unless it is essential and cannot be reasonably adjusted to fit outwith of school hours.

The benefits of our reduction in the storage of and handling of medication benefit both your child from any potential administration errors and our staff from unwittingly breaching legal requirements.

Where a parent requests that we store and administer antibiotics to their child we will initially query the need for this storage and administration in the school. **We seek the participation of parents to ask the prescribing doctor if this medication can be administered 3 times per day out-side of school hours to comply with our medication policy.**

Only where the medical practitioner confirms in writing that this medication cannot be adjusted for outside of school hours, without causing a potential detriment to the child, will we consider the storage and administration of the medication.

We appreciate your cooperation in this matter for safeguarding both your child and our staff.

With kind regards,

A handwritten signature in black ink that reads "Ayesha Weston". The signature is written in a cursive style with a long horizontal flourish at the end.

Miss Weston
Headteacher