



CROSBY-ON-EDEN C OF E PRIMARY SCHOOL

ACADEMY STATUS

Crosby-on-Eden

CARLISLE CA6 4QN

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HEADTEACHER – MISS A WESTON

20th September 2018

Dear Parents,

PARENT GOVERNOR ELECTION

I am writing to inform you of **1 vacancy** on the school governing body for **1 parent governor**.

We welcome nominations from parents who would like to join the governing body who are:

- passionate about providing the children of our school the best possible educational experience
- committed to the caring ethos, which underpins our school values
- able to bring a range of qualities, skills and enthusiasm to the governing body
- able to attend half-termly meetings per year as well as some additional sub-committee meetings

THE NOMINATION OF PARENTS AS CANDIDATES

Each parent* of a pupil attending the school has the opportunity to put their name forward with a view to becoming a parent governor. If you would like to submit a nomination on your own behalf, you should do so in writing to the Clerk to the Governors, Mrs Wood, in the school office. Letters of nomination must be countersigned by two sponsors, who must also be parents of children currently attending the school. The closing date for the receipt of nominations by the school is **9am, Thursday 4th October**.

In the event of there being no more than one nomination per vacancy, the person nominated will automatically be elected as a parent governor.

THE ELECTION PROCEDURE

If the school receives more nominations than vacancies, an election by secret ballot will be held as soon as possible. Each parent* of a child who at the time of the election is a pupil at the school will be entitled to vote.

In the event of an election, the Clerk, Mrs Wood, will issue all parents with further details concerning the way in which the ballot (which will be entirely secret and as fool proof as possible) is to be organised, and supply the official ballot papers.

CANDIDATES' CONTRIBUTION TO THE ELECTION

Candidates will be given the opportunity to write a short statement, which will be circulated to all parents at the school. Should candidates wish to seek support in any other way, this will be entirely their own responsibility.

Following an election, all parents will be told the name of the successful candidate/s.

TERM OF OFFICE OF PARENT GOVERNORS

An elected parent governor will hold office for a period of four years.

PARENTS' PARTICIPATION

It is very important for the efficiency and effectiveness of schools that all parents are encouraged to have an active involvement in the governing body. Consequently, parents are encouraged to participate and take an interest in the election process whether as candidates or voters.

If you would like to discuss what the role of parent governor involves and the commitment necessary, please feel free to contact Ms Weston, myself or Mrs Wood, and we will be pleased to help you.

Yours sincerely

Mr J. Ditchburn
Chair of Governors

***DEFINITION OF "PARENT"**

4. Section 576 of the Education Act 1996 defines "parent" to include:

- all natural parents, whether they are married or not; and
- any person who, although not a natural parent, has *parental responsibility* for a child or young person; and
- any person who, although not a natural parent, *has care* of a child or young person