



CROSBY-ON-EDEN C OF E PRIMARY SCHOOL

ACADEMY STATUS

Crosby-on-Eden

CARLISLE CA6 4QN

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www.crosby-on-eden.cumbria.sch.uk

HEADTEACHER – MISS A WESTON

June 2018

Dear Parents,

This written parental consent will last for all activities for the duration your child attends Crosby on Eden C E Primary School unless family circumstances which may affect parental responsibility change. **You may withdraw any of these consents at any time.**

Educational Visits

Please read the declaration, complete the medical information section and tell us who your two main emergency contacts are should your child experience an emergency at Crosby on Eden C E Primary School or off-site.

The Use of Your Child's Name, Image and Voice

We don't need parental consent to use personal data, including image or voice recordings when we use it for education purposes. Using names, images and voice recordings of children in their work and in displays inside school, is a fundamental part of their education, personal development and how we celebrate them. This does not affect your or your child's statutory rights (described in our Privacy Notice). Anyone can raise any concern with any member of staff about our use of their or their child's data at any time and we have to ensure the rights of the individual are upheld if we've got no good reason to refuse.

We do need parental consent to use personal data for other reasons such as marketing or self-promotion in publications and on websites or social media platforms directly managed by us or, with our permission, by others associated with us and this may include pictures that have been drawn by children. Images that might cause embarrassment or distress will not be used nor will image or voice recordings of your child be associated with materials or issues that are considered sensitive. You can ask to see any images that we hold of your child at any time.

Photography, audio recording or filming will only take place with the permission of the Headteacher and under appropriate supervision.

Regardless of who is doing the publishing, our policy is that children will only be named if there is a particular reason to do so (e.g. they have won a prize), and no other personal details will be published or given out. If names will or might be published e.g. in a newspaper article, we will check that you consent at the time and before the publishing happens. It is important to understand that if you do consent, the images and your child's name will appear in local or national newspapers and worldwide online.

If you want to attend Crosby on Eden CE Primary School functions and take images of your child, please be sensitive to other people and try not to disrupt concerts, performances and events. Please also bear in mind that you may capture other people's children so make sure images are appropriate. If you or your child intends to share images, you can only share them publicly i.e. post them to social media, with the express permission of the parents of everyone in the images. Please also note that we ask all parents and children to support our approach to online safety and not upload or post to the internet any pictures, audio, video or text that could upset, offend or threaten the safety of any member of the school community or bring the school into disrepute.

Please carefully consider the consent descriptions in the form below and tell us what you consent to by crossing out "do" or "do not" as applicable.

Miss Weston

Headteacher

Parental Consent Form – Trips & Images

Name of Child:		Date of Birth:	
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EDUCATIONAL VISITS

This consent will last for the entire time that your child is with us at Crosby on Eden CE Primary School, but it is good practice for us to check your consent still applies when we offer residential or adventurous visits. When we tell you about them we will ask for current information about your child e.g. updated medical needs, sleepwalking, swimming ability etc. and offer you the chance to withdraw your consent. You should also complete and return any slip provided at that time.

I ***do / do not** consent to my child taking part in Crosby on Eden CE Primary School trips and other activities that take place off-site **and** to them being given urgent medical or dental treatment or necessary pain relief during any trip or activity. I understand that:

- **All** trips and activities are covered by this consent and will include;
 - all visits (including residential trips),
 - adventure activities at any time *and*
 - off-site sporting fixtures outside the normal school day,
- Crosby on Eden CE Primary School will provide me with information about each trip or activity before it takes place.
- I can inform Crosby on Eden CE Primary School that I **do not** want my child to take part in a particular trip/activity and I should do so in writing.
- I **must** ensure that I and my child understand and agree to abide by any trip Code-of-Conduct.
- I **must** keep Crosby on Eden CE Primary School informed if any medical information I have provided becomes out-of-date or where religious beliefs may impact on any medical treatment my child may receive.
- I **must** keep Crosby on Eden CE Primary School informed if any emergency contact information I have provided becomes out-of-date or does not apply to a particular trip and I must provide alternatives as necessary.
- All Crosby on Eden CE Primary School activities are appropriately insured. I also understand the extent and limitations of this insurance (details available on request).

Medical Information: Details of any medical conditions including allergies and travel sickness that my child suffers from and any medicines with dosage etc. that they should take during off-site activities including those outside Crosby on Eden CE Primary School hours or overnight – attach additional sheet if necessary.

Using our website to communicate with you: *please delete as applicable

I ***can / cannot** use the Crosby on Eden CE Primary School website to keep up to date with information about school and in particular, activities, visits and fixtures.

EMERGENCIES	Emergency Contact 1		Emergency Contact 2	
Name:				
Relationship:				
Telephone Number(s):	Work:		Work:	
	Home:		Home:	
	Mobile:		Mobile:	

PTO

USE OF YOUR CHILD'S IMAGE AND VOICE *please delete as applicable

I *do / do not consent to image and voice recordings of my child being published in media used for official Crosby on Eden CE Primary School purposes in line with school policy *which Crosby on Eden CE Primary School directly controls* and which will **never** be put online e.g. the Christmas play recording to be used in school only and will never be put on the website.

I *do / do not consent to image and voice recordings of my child being published in media *which Crosby on Eden CE Primary School directly controls* and which **will** be put online and therefore be available worldwide e.g. the school website.

I *do / do not consent to image and voice recordings of my child being published in media *which Crosby on Eden CE Primary School does **not** directly control* i.e. by outside organisations which school has carefully selected and which **will** be put online e.g. the news media, other websites (e.g. residential trip organisations) publicising events that your child participated in etc.

I *do / do not consent to my child being included in any image or voice recordings made by other parents/carers who want to make a record of Crosby on Eden CE Primary School events for their own personal use.

I *do / do not agree that any image or voice recordings I might make at Crosby on Eden CE Primary School events will not be used inappropriately, or shared publicly without suitable consent from everyone captured. **NB:** If you do not agree to this, the Headteacher & Governors reserve the right to take steps to prevent you from taking your own images or using/sharing any images that others have taken at Crosby on Eden CE Primary School events.

Signed:		Date:	
Print Name:		Relationship to Child:	